



### Information on the Processing of Personal Data of Suppliers

The protection of your personal data is a top priority for us and is taken into account in all of our business processes. The following Data Privacy Notice provides you with a detailed overview of the processing of your personal data by Mercedes-Benz Used Parts & Services.

"Personal data" means all information that relates to a natural person who has been or can be identified. This Data Privacy Notice explains the type, scope and purposes of the collection of personal data at Mercedes-Benz Used Parts & Services GmbH and how we handle this data. You will also learn what rights you are entitled to regarding the processing of your personal data.

This Notice applies to all natural persons whose personal data is stored and who have a connection with the supplier business relationship (e.g. authorized representatives).

#### 1. Where does my data come from and what data is processed?

We process personal data ("data") in accordance with the principles of data protection law only to the extent required and permitted to us under the applicable legal provisions, or to the extent we are obligated to engage in such processing. Unless otherwise stated below, the terms "process" and "processing" in particular refer to the collection, use, disclosure and transmission of personal data (on this subject, see Article 4 (2) of the EU General Data Protection Regulation ("GDPR")). Data processors are not involved in this case.

##### 2.1. General data from the business relationship

We process the data you provide us with within the scope of our business relationship. This includes in particular the following data:

- Contact data of the contact person(s) of the supplier, in particular title, name, business address, telephone number and email address;
- Changes made by you to your master data, such as address changes;
- Vehicle data such as the vehicle identification number (VIN)

##### 2.2. Data from other sources

We only process personal data from publicly accessible sources (e.g. Commercial Register, authorities, Internet) if permitted by law, for instance, because it is necessary for the provision of our services. This includes in particular the following data:

- Name and business address of the managing directors and shareholders to the extent visible in the commercial registers.

### **3. What is my data used for (purpose of data processing) and on what basis (legal basis) does this take place?**

#### **3.1. Collection and processing within the scope of a business relationship**

We will collect and process your personal data, described in further detail above during the commencement and performance of our contractual obligations to you (Article 6 (1) let. b GDPR). For example, we process your contact data when we contact you regarding the conclusion of a supplier agreement.

By entering into a business relationship as an interested party, supplier or business partner, we will store your contact data as well as information about business processes and communication with you and will process it at least for the duration of the business relationship.

#### **3.2. Processing due to legitimate interest**

In addition, we will process your personal data to the extent required for the protection of the legitimate interests of Mercedes-Benz Used Parts & Services GmbH or a third party (Article 6 (1) let. f GDPR). For the processing of the contractual relationship we have legitimate interest in the processing of data, performance of credit checks and collection of outstanding claims, also within the scope of assignments to collection agencies.

#### **3.3 Processing due to legal requirements**

In addition, we process your data insofar as necessary for the assertion of legal claims and defense in legal disputes (Article 6 1 c) GDPR).

### **4. Will my data be disclosed?**

Mercedes-Benz Used Parts & Services GmbH is a subsidiary in the worldwide Mercedes-Benz Group. In the course of our business relations, personal data is also passed on to Mercedes-Benz Group AG and other third parties outside the EU. The processing takes place exclusively for the fulfillment of the contractual and business obligation and the maintenance of the supplier business relationship. A uniform level of data protection is achieved, on the one hand, by the existence of binding internal data protection regulations and, on the other hand, by agreeing standard contractual clauses for data processors. You can find the Mercedes-Benz Data Protection Policy in the Internet under <https://group.mercedes-benz.com/privacy/>. Within the scope of our procurement activities we deploy contract data processors. The forwarding of your data to these data processors takes place with strict observance of the confidentiality obligations and requirements of the GDPR. The data processors commissioned by us, which may only process the data for us and not for their own purposes, are obligated

to comply with the strict standards of the Mercedes-Benz Group. In such cases, the responsibility for the data processing remains with Mercedes-Benz Used Parts & Services GmbH.

### **5. How long will my data be stored?**

We will process and store your personal data only for as long as we need it for the performance of our contractual, legal or internal process obligations. If there is no longer a legitimate interest, we will delete the data. To ensure that all your data is deleted, Mercedes-Benz Used Parts & Services GmbH has developed an internal deletion concept. The basic principles for the deletion of your personal data under this deletion concept are as follows:

- 30 years from the end of the contract term

- 35 years from completion of sampling
- 3 months after regular queries and assessment regarding the further contact data maintenance for suppliers without an existing contractual relationship

The legal data retention obligations of 6 and 10 years for accounting and tax reasons are included.

## 6. What are my rights vis-à-vis Mercedes-Benz Used Parts & Services GmbH?

You have extensive rights with regard to the processing of your personal data. It is particularly important for us to familiarize you with these rights:

- Right of access (information right): You have a right to information regarding the data stored with us, especially regarding the purpose of the processing and the duration of the data storage (Article 15 GDPR).
- Right to rectification of incorrect data: You have a right to demand from us the immediate rectification of your personal data, if it should be incorrect (Article 16 GDPR).
- Right to erasure: You have the right to demand that we delete your personal data. The criteria allow you to demand the deletion of your personal data if we, for instance, no longer need the personal data for the purposes for which it was collected or otherwise processed, if we unlawfully process the data, or if you have rightfully objected to the use of your data, have revoked your consent to the same or there is a legal obligation to delete (Article 17 GDPR). Right to restricted processing: You have the right to demand restricted processing of your data. This right exists in particular for the duration of the examination, if you have disputed the correctness of the data relating to you, as well as in the case where you have an existing right to erasure you request restricted processing in place of the deletion. Furthermore, there will be restricted processing if the data is no longer required for our purposes, but you still need the data in order to assert, exercise or defend legal rights, as well as if the successful assertion of an objection is in dispute between you and us (Article 18 GDPR).
- Right to data portability: You have the right to receive the personal data you have provided us with in a structured, common, machine-readable format from us (Article 20 GDPR), provided that the said data has not already been deleted.
- Right of objection: You have the right, for reasons arising from your specific situation, to object at any time to the processing of personal data about you (Article 21 GDPR). We will discontinue processing your personal data unless we can demonstrate compelling reasons for the continuation of such processing, which outweigh your interests, rights and freedoms, or if the processing enables the assertion, exercise or defense of legal claims. If you wish to object to the processing of your personal data, send us an email or a written notice addressed to:

Mercedes-Benz Used Parts & Services GmbH

Mörikestraße 60-70

73765 Neuhausen a.d.F.

Email: [usedparts\\_dataprotection@mercedes-benz.com](mailto:usedparts_dataprotection@mercedes-benz.com)

## 7. Right to complain to a supervisory authority

You have the option of contacting the Group Data Protection Officer specified above or a data protection supervisory authority if you are of the opinion that the processing of the personal data concerning your person is in breach of the General Data Protection Regulation. The data protection supervisory authority responsible for us is: Regional Officer for Data Protection and Access to Information for Baden Württemberg,

Mercedes-Benz Used Parts & Services GmbH | Mörikestraße 60-70 | 73765 Neuhausen a. d. F. | T: +49 711 - 17 700 00 | [usedparts.mercedes-benz.de](http://usedparts.mercedes-benz.de)

Königstr. 10a, 70173 Stuttgart, Germany Deutschland

<p>The company responsible for data processing is: Mercedes-Benz Used Parts &amp; Services GmbH Mörikestraße 60-70 73765 Neuhausen a.d.F. Deutschland Telefon: +49 (0)711-17-700 00 <a href="mailto:usedparts_dataprotection@mercedes-benz.com">usedparts_dataprotection@mercedes-benz.com</a> HRB-Nr.: 214685 Executive Board/Management: Dominik Gronle, Sven Freyer</p>	<p>Data protection officer: Mercedes-Benz Group AG Group data protection officer HPC E600 70546 Stuttgart Germany E-mail: <a href="mailto:data.protection@mercedes-benz.com">data.protection@mercedes-benz.com</a></p>
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